



Beautiful Possibilities... Affordable Elegance

You wouldn't find a more tranquil setting for your special day than the grounds surrounding the newly constructed clubhouse at Spring Creek. The structure's subtle nature with exposed beams and native rock foundation, blends with the rolling hills and landscape of Central Virginia. Your guest's experience begins from the moment you arrive, with the clubhouse's stunning breezeway and the panoramic view of the lakefront setting. With a variety of event space options, your personal touch is all it will take to create a magical and memorable celebration.

The Celebration Room

Celebration Room can accommodate up to 200 guests comfortably, reservations include:

- » In house catering provided by Tavern on the Green
- » Use of adjacent outdoor patio area and the outdoor fire pits with firewood included
- » Option to host ceremony on lawn overlooking lake adjacent to the Celebration Room
- » White linens and cloth napkins for banquet and dining tables
- » All glassware, professional servers and bartenders
- » Tables & Chairs for the indoor reception (please note: outdoor ceremony items/chairs and covers for the indoor reception may be rented for an additional cost)
- » Ample parking for guests, as well as large vehicles and buses

Pricing Information

Winter Discount: » Receive a 30% discount on weddings occurring between January 1st and March 15th.

Payment Schedule:

- » 25% of the estimated cost is due upon signing the contract. An additional 25% of estimate is due no later than 30 days prior to your wedding date.

Cancellation Policy:

Events that have gone to contract and cancel:

- » Within 45 days of the event will be liable for 25% of the remaining rent balance due.
- » Less than 30 days of the event will be liable for 50% of the remaining rental balance due.
- » Less than 2 weeks of the event will be liable for 75% of the remaining rental balance due.

Optional Services:

- » Rent the entire outside facility, for an additional fee. This rent rate includes the Celebration Room and Lawn and the private use of the lower level of the facility. This rental excludes access to the Golf Pro Shop.
- » Additional services such as event planners, custom linens, photographer, flowers and centerpieces, wedding cakes, entertainment, etc. can be referred by Spring Creek.

Please Note:

- » Amplified music is permitted outdoors only during the ceremony and cocktail hour and should not be audible beyond the property line. Amplified bands and D.J.s are permitted indoors only. All music must conclude by 10:45 PM.

Frequently Asked Questions

» **Is catering done on premise or can we hire our own caterer?** All catering is done in house and is provided by Tavern on the Green.

» **Will I get a tasting?** Yes. All weddings that go to contract get a tasting for up to 4 people. Spring Creek Events welcomes up to 4 people to a menu tasting and selection for wedding events. Clients may select 4 appetizers, 3 proteins, 3 sides, and 1 premium salad if desired. (Please note: Prime Rib is only available on Fridays) If client is having cake tasting, the best day to do the tasting is generally on a Saturday at 1:30 PM. Tastings are only done after a contract is complete and are scheduled through the Director of Events.

» **When is my headcount due?** The final guarantee of attendance must be submitted 14 business days prior to the event date. Once a guarantee is given, it is not subject to reduction. If not given within this time, Spring Creek Events will charge for the number indicated on the original contract or the last number given by telephone or email, whichever is greater. Should the number of guests increase the day of the event, the actual number served will be charged. If any additional guests arrive, we cannot guarantee that your menu selections will be available for additional guests. The Client will also incur a \$50 set up fee for those additional guests.

» **Can I have my ceremony onsite?** Yes, you can use the lawn adjacent to the Celebration Room at no additional expense to host your ceremony. You are responsible for renting chairs, set up and break down and all décor. We have an alternative indoor space in case of inclement weather which can be reserved for a \$500 fee which will not be charged unless it is used. If you want to have Spring Creek set up and break down your ceremony chairs, we are happy to do so for a fee of \$2 per chair. If you agree to set up and break down chairs yourself yet do not do so, a fee of \$2 per chair will be assessed on your final bill.

» **When should my ceremony begin?** The Celebration Room will be available to you and your vendors at noon the day of your event. You should plan your event so it begins at or later than 4:00pm.

» **May I have a rehearsal for my ceremony?** Yes, Spring Creek club house hosts events throughout the week so rehearsals should be scheduled in advance and be held during normal business hours and conclude by 5 pm. We would love to host your guests for dinner that evening.

» **When may I access the building?** You and your vendors will have access to the Celebration Room at noon the day of your wedding. Setup, breakdown, and cleanup is provided by Spring Creek. Setup may begin at noon on the day of the event and cleanup takes place at completion of the event. All personal and rented items must be removed from the Celebration Room after the event. Pickup of any personal items, flowers, rentals, etc. stored outside must be picked up by 10 a.m. the next day.

» **Are there dressing rooms for the bride and groom?** There is a suite for the bride and her bridesmaids. There is also a suite for the groom and his groomsmen. We are pleased to offer food and beverage service to you while you get ready for your big day. Please note: No outside food or alcohol is permitted. These rooms are shared with our members who respect and celebrate in your day; if needed a separate private room is available for a fee.

» **May I have my dog in my ceremony?** Yes. You may include your dog in your ceremony, but they must be on a leash at all times. Dogs are not to be left unattended throughout the event. Pets are not permitted in the Celebration Room during your event. Service animals are permitted.

» **Are we allowed to take photos on the golf course?** Yes, of course; please coordinate with our Event Director.

» **What can be used for the send-off for the bride and groom?** We allow bubbles, real rose petals or sparklers. Sparklers are permitted outside only and you should provide a receptacle for their disposal. Wish lanterns or other objects that are released into the air are illegal in the state of Virginia and are not allowed.

» **Are candles/lanterns allowed to be used for decor? May I hang anything on the wall?** You are able to use candles in your decor; however, no open flames are allowed. All candles must be placed inside of a proper vessel which covers the flame and prevents any wax from spilling. Taper style candles are prohibited. Nothing may be added to or suspended from the walls.

» **Can your parking lot accommodate buses?** Yes, buses and shuttles are welcome and encouraged.

» **Where are the closest accommodations for my guests?** There are several bed and breakfasts and many hotels conveniently located within minutes of Spring Creek.

» **What circuitry is available for my band or DJ?** A 50-watt circuit is available for your band or DJ.

» **Can we meet with our caterer/photographer/etc. at the club house?** Yes. Please schedule all meetings with the Event Director.



**We look forward to seeing you at Spring Creek
soon!**

For more information or questions and to book your tour, please contact: Shannon Kenealy @ 540-832-6035 or email: skenealy@springcreekliving.com